

Cathedral Place MCP 106902

T/A Cathedral Place Energy
ABN 34 259 518 027

C/- Watts Energy Pty Ltd
PO Box 58 HAMILTON CENTRAL Q 4007
Phone: (07) 3216 4509 Fax: (07) 3216 4510
Email: admin@wattsenergy.com.au
Office Hours: Mon to Thur – 8.00am to 5.00pm
Fri – 8.00am to 4.00pm

Important Information regarding Electricity Account

Watts Energy has been appointed by the Body Corporate to administer the supply of electricity for Cathedral Place. For this complex, the Body Corporate purchases all the electricity from the supplier and on-sells to you in accordance with the QLD Electricity Act. Our job is to perform the necessary electricity invoicing and account expediting functions on behalf of the Body Corporate.

Electricity Supply Connection Form

A connection form is required to be completed and returned to Watts Energy's office. Failure to complete and return the connection form may result in your power being disconnected.

Security Deposit (Not required for Owner Occupiers)

A security deposit of \$130.00 is required by the Body Corporate for the supply of electricity to your apartment and is payable upon application of the electricity account. Upon Departure, the final invoice and any outstanding invoices will be deducted from the security deposit held and you will either be issued with a final account to be paid immediately or a refund will be issued. Please allow up to two (2) weeks for the refund of your security deposit if applicable.

Frequency of your Electricity Account

As the Body Corporate is issued with a monthly electricity account from the electricity retailer, in order cover the costs of their monthly electricity account, the electricity accounts are also issued monthly.

Electricity Usage Tariff

The rate the electricity usage is billed on the electricity account is lower than the normal domestic Tariff 11 as set by the QLD Government. As at 1 July 2012, Tariff 11 is 23.071 cents per kWh plus \$7.96 service fee per month (includes the carbon tax).

Electricity Account Payment Terms

The electricity invoice is payable within 14 days. The invoice details the electricity and meter lease charges and any other charges applicable. Also included with the invoice is an "Electricity Advice Notice" which details your electricity usage and tariff details for the billing period. This notice is for your records only and the amount due is detailed on the Tax Invoice.

Late Payment Fee

If payment of the electricity account is not received within the payment terms of 14 days, a late payment fee of \$18.70 (GST inclusive) may be charged on your next electricity invoice.

Meter Lease Charge

This charge is a monthly charge and is to cover the costs incurred by the Body Corporate for leasing the electricity meters from the electricity supplier.

Application Fee

This is a one-off fee of \$33.00 (GST inclusive) which is for the administrative costs associated with the processing of your application and is non-refundable.

Pensioner Rebate

Eligible customers should contact WATTS ENERGY as soon as possible to obtain a pensioner rebate form so that the pensioner rebate can be applied to the electricity account.

Cathedral Place Electricity Account Information cont.

First and Final Notice Prior to Disconnection

If payment of the original invoice is not received by the due date, a first and final notice will be issued that provides for an extension of ten (10) days and the date disconnection will occur if payment is not received by that date. The issue of this notice incurs a late payment fee of \$18.70 (GST inclusive) which will be included on your next electricity invoice.

Disconnection for Non-Payment

Non-payment of your electricity account by the due date detailed on the first and final notice will result in the disconnection of your power services. A notice will be delivered to your apartment advising that the power to your apartment has been disconnected for non-payment. To arrange for reconnection, all monies owing including the reconnection fee of \$55.00 (GST inclusive) must be paid prior to reconnection.

Final Meter Readings

If you are vacating the premises, please provide five (5) business days notice of the date you are vacating and a forwarding address. Your meters will then be read, a final invoice issued and either a refund of the balance of your security deposit or a final account for immediate payment will be issued. Please allow up to four (4) weeks for the refund of your security deposit balance if applicable. If you have not given us at least 5 days notice, you may be required to pay all charges up until the date we disconnect, suspend or transfer the service or the date the final meter reading is completed.

Account Debt Recovery Administration and Costs

If a Debt Recovery Service is used to recover any bad debts, all costs associated with the debt recovery will be added to your account.

Payment Options

Payment of electricity account can be made in the following ways:



MAIL - Please mail the remittance advice and the cheque/money order made payable to Cathedral Place Energy, C/- Watts Energy, PO Box 58, HAMILTON CENTRAL QLD 4007



BPAY - Contact your financial institution to make payment from your savings or cheque account. Please note – BPAY Biller Code and Reference Number details will be detailed on your tax invoice.



INTERNET BANKING/IN PERSON ** - Payment can be made using internet funds transfer and can be made directly from your bank account to this account or payment can be made directly at any Commonwealth Bank branch.



Bank: Commonwealth Bank of Australia
Account Name: Cathedral Place Energy
BSB: 064-000
Account Number: 1141 6848

**** A reference number MUST be included with any internet/over the counter payments. This reference should be the tax invoice number or your apartment number. If no reference number is provided your payment may not be recorded hence your account may be deemed in arrears.**